

AQUATIC CONTROL ENGINEERING LTD

Document Title: Occupational Health and Safety Policy

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Occupational Health and Safety Policy

- glass
- paper
- ink cartridges
- compost
- other
- Waste Electrical
- COSHH Waste

The Environmental Manager will ensure that the segregated waste is disposed of through approved third-party waste disposal contractors.

Guidance for waste management can be found in the websites:

www.environment-agency.gov.uk or www.gov.uk

List the materials for recycling or disposal and the Waste Directory will find the licensed waste sites for those materials in our area.

In the unlikely event of ACE having to dispose of:

- Empty or part empty paint, thinner and other protective coating tins.
- Unused chemicals, chemical containers or sacks containing chemicals.
- Used fluorescent tubes and sodium light bulbs
- Oils and soluble oil cutting fluids
- Other environmentally unfriendly products

The Environmental Manager is to be informed who will organise disposal to a licensed waste disposal company. In case of spillage of any of the above the Environmental Manager is to be contacted immediately who will advise on further action and notify the local authorities if necessary.

All trade refuse is swept up and bagged every night and removed from the premises at least once a week.

20. Smoke Free Workplaces

All our workplaces are smoke free, and all employees have a right to work in a smoke free environment. Smoking is prohibited in all enclosed and substantially enclosed premises in the workplace. This includes company vehicles. Appropriate 'no-smoking' signs are clearly displayed at the entrances to and within the premises, and in all smoke free vehicles.

The garden patio is our designated smoking place. Discarded smoker's materials should be disposed of in the blue container. Smoking is also permitted at the bench by the pond where a container is located for waste smokers' materials. Smokers must be conscientious about who may be affected by their smoke and not start smoking if non smokers are close by.

