

**Quantity Surveyor (Junior Commercial role)**

*Full time, permanent, 0830 – 5pm; Based at ACE HQ with Hybrid working opportunity*

Aquatic Control Engineering (ACE) have seen substantial growth and have been awarded a number of exciting opportunities with multi-million-pound orders to deliver. With this exciting growth of our sustainable solutions within the water industry and continuing to be the market leader, we are looking to increase our efficiencies and performance with our project and customer expectations.

ACE are looking for a new role to join the company; Quantity Surveyor. They will work with the Managing Director (MD) to set overall commercial risk allowance and criteria for sign off. This role will work to review contracts, assisting the sales team with negotiations with both customers and suppliers to keep risk balanced. The role will actively assist the Project Managers in delivery and throughout and the project lifecycle, ensuring all contractual obligations are achieved.

The Quantity Surveyor will be a key function of a collaborative team as they will also assist the Technical Director, Operations Manager and Sales Director, with their role sitting in the heart of the projects department pushing project financials and program delivery.

**Key Responsibilities**

- Review Contracts to assist sales and prepare/carry out negotiations with both customers and suppliers to keep risk balanced and “back to back” wherever possible
- Working with MD to set overall commercial risk allowance and criteria for sign off. Being a point of reference on terms and requirements throughout delivery of live contracts
- Support Projects Department throughout the delivery of live projects ensuring all contractual obligations are achieved – Including issuance of programmes (compiled with and by others), Payment applications, early warnings, compensation event notices, collate and settle final accounts and initial dispute mitigation/resolution
- Assist Technical Director and Operations Manager, with ensuring internal pressure to stick to project financial and program plans pushing to hold all including customers to the initial planning wherever possible (ensuring costs are covered when this is not possible)
- The Quantity Surveyor will be responsible for communication of complex information to a wide range of audiences whilst working in a pressurized situation to tight deadlines

**Key Skills**

- ✓ NEC 3 Contracts understanding is a must
- ✓ Experience of NEC early warning and compensation event process
- ✓ Excellent commercial awareness to enable decision making and commercial contracts awareness
- ✓ Excellent analytical skills
- ✓ Excellent level of competence in assessing/reviewing contractual documents
- ✓ Experience monitoring and controlling change during project delivery (Including ability to interpret project programmes)
- ✓ To be able to communicate in a confident and professional manner both internally and externally on matters of cost, value and risk management.
- ✓ To be able to resolve conflicts and deal with stressed relationships in a professional manner

- ✓ Excellent organisational skills, with an ability to manage workloads by prioritising and meeting deadlines

**Experience**

To be considered for this role, ACE are looking for someone who is able to demonstrate experiences of working on relevant projects within an engineering sector, providing varying support of commercial activities

**Qualifications** Educated to a degree standard; on a career path working towards RICS Chartership or CIOB